

Village of Riverwoods
Board of Trustees Meeting
May 21, 2024

Approved

Present:
Kris Ford, Mayor
Michael Clayton
Liliya Dikin
Henry Hollander
Rick Jamerson
Jeff Smith

Absent:
Andrew Eastmond

Also Present:
Bruce Dayno, Police Chief
Bruce Huvad, Village Attorney
Dani Moore, Village Clerk
Stephen Witt, Director of Community Services
Tony Vasquez, Finance Director
Hal Roseth, Village Treasurer

The meeting was called to order at 7:30 pm

Document Approval

Trustee Jamerson moved to approve the minutes of the May 7, 2024 Board of Trustees meeting. Trustee Clayton seconded the motion. The motion passed unanimously on a voice vote.

Treasurer’s Report

Trustee Jamerson moved to approve the bills. Trustee Clayton seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Hollander, Jamerson, Smith (5)
NAYS: None (0)

Mr. Michael Kearney with JPMorgan (JPM) made the annual presentation on the Village’s investment account. He presented JPM’s US interest rate forecast, and noted that safety, liquidity and yield are the three principles that are followed in constructing the Village’s portfolio. The Village’s portfolio has a current yield to maturity of 4.764% with 85 percent of the portfolio maturing in less than two years and 66 percent maturing in less than one year.

There was discussion on portfolio construction given the coming demand for capital expenses. Treasurer Roseth, Director Vasquez and Mayor Ford will meet with JPM to assess expected cash flow demands relative to maturity schedules and money market holdings for portfolio positioning.

Finance Director's Report

Director Vasquez provided an update on the status of the audit. A draft audit was received on Friday and he is starting the review process. We are making progress staying on point to present the audit to the Board at the second meeting in June. Trustee Clayton added the audit has gone very smooth due to the efforts of Director Vasquez and Moses.

Director of Community Services Report

Status of Road Projects

Director Witt explained the work on the Saunders Road project is virtually complete with the exception of replacing some of the native plantings. The 2024 roadway program is moving into the final phase.

Director Witt reported on an adjudication hearing case heard last Thursday regarding the work of a development team that purchased a house on Woodland Lane. The outcome of the case was an agreement requiring all the current violations to be brought into compliance with the Building Code by mid-June. All the exterior work will be done no later than mid-August. Director Witt noted they have set up a payment plan for fines and court costs.

Stormwater Management Committee Report

Director Witt explained that, among the issues being studied, GHA is revising its analysis on how the Village can prioritize the recommended projects. The Report did not appear in the packet, but will be sent to the Trustees for further questions or comments at the next meeting.

Village Attorney's Report

Mr. Huvad reported that a revised term sheet was sent to the Fire Protection District covering certain issues including storm water detention. A draft Inter-Governmental Agreement (IGA) will be prepared for the District's June 18th board meeting. Mr. Huvad received a draft purchase agreement from Federal Life. The progress of the Federal Life property purchase and agreement with the Fire District will be communicated at each Board meeting, and through the Village newsletter and website.

Mr. Huvad reported that the annual Joint Review Board meeting would now be scheduled in July after the audit and comptroller reports are completed.

Plan Commission Report

Plan Commission Chairperson Laurie Breitkopf reported the Plan Commission will meet on June 6, 2024.

Zoning Board of Appeals Report

ZBA Chairperson Sherry Graditor reported that the ZBA heard an appeal from petitioners owning the property at 2750 Forest Glen Trail. The petitioner is asking for relief from the provision of the Woodland Protection Ordinance allowing the removal of 20 percent of the woodlands, granting them the ability to remove an additional 5 percent. The additional 5 percent is allowed in the Ordinance only if the 20 percent presents a hardship. The ZBA Board voted to approve the petitioner's request.

Police Report

Chief Dayno noted the police activity is in the packet. Chief reported the body worn cameras are now in service. Also, the new dash cameras that work with the body cameras have been installed.

New Business

a. Approval of the Renewal of an Agreement with the State of Illinois Department of Central Management Services (CMS) Local Government Health Plan

Director Vasquez explained the Village's health, dental and vision insurance plans are on a 2-year cycle and are due to expire on July 1, 2024. The deadline to complete the renewal agreement is June 24, 2024 or the insurance coverage would be terminated. He noted the renewal agreement lists the monthly premiums. The agreement gives the Village the ability to leave the plan with 60 days' notice.

After discussion regarding the number of plans offered, cost comparisons, alternative methods of offering insurance, market or peer insurance benefits, Director Vasquez indicated that he is currently engaged in conversations with an alternate provider.

Trustee Jamerson moved to approve the renewal agreement with the State of Illinois Department of Central Management Services local government health plan for the term beginning July 1, 2024 and ending June 30, 2026. Trustee Hollander seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Hollander, Jamerson, Smith (5)

NAYS: None (0)

b. Approval of the Appointment of David Shimberg to the Zoning Board of Appeals

Trustee Jamerson moved to approve the appointment of David Shimberg to the Zoning Board of Appeals. Trustee Hollander seconded the motion. The motion passed unanimously on a voice vote.

c. Approval of Ordinance O-24-05-05 Amending the Number of Class K Liquor Licenses.

Mr. Huvad explained that this Ordinance would increase the number of Class K liquor licenses from one to two allowing an additional license to accommodate the proposed gaming license for Colonial Court.

Trustee Jamerson moved to waive the First Reading of the Ordinance. Trustee Clayton seconded the motion. The motion passed unanimously on a voice vote.

Trustee Jamerson moved to amend the number of Class K liquor licenses from one to two, and correct the typo in the Ordinance. Trustee Clayton seconded the motion.

Trustee Hollander noted that the Board is being asked to approve a second license when it originally hoped to gain experience from the liquor and gaming license for Baby Vegas. Director Witt noted that construction is ongoing for Baby Vegas, which has not yet opened despite many delays. Trustee Clayton believes it is in the Village's interest to move forward with the Brunch Factory. , The motion passed by the following vote:

AYES: Clayton, Dikin, Hollander, Jamerson, Smith (5)

NAYS: None (0)

d. Discussion and Approval of a Sustainability Task Force with Laurie Breitkopf and Julie Vavaro as Co-Chairs

Insofar as Trustee Eastmond is not present and would like to participate in this discussion, and in keeping with past precedent, as a courtesy to Trustee Eastmond, this item has been moved to the June 4 Board meeting.

Old Business

a. Approval of an Amendment to Special Use Ordinance O-24-05-06 Governing Colonial Court Shopping Center to Authorize a Licensed Establishment Within a Standalone Restaurant (for video gaming terminals)

Mr. Huvad explained Colonial Court was approved by a Special Use Ordinance in 1979 that listed a number of uses that could be pursued in Colonial Court. Any use other than those listed would require an amendment to the Ordinance. This proposed amendment would allow a licensed establishment with video gaming terminals in a standalone restaurant. The use will be governed by all limitations specified in the liquor, video gaming and/or terminal operator licenses issued for the establishment. This approval takes into account the specific recommendations of the Plan Commission in its approval of the use such as separation of the video gaming terminals from restaurant seating and adjusting the number of restaurant terminals and/or restaurant seating in accordance with the required off street parking as approved by the zoning official (Director Witt).

Trustee Clayton moved to waive the First Reading of the Ordinance. Trustee Jamerson seconded the motion. The motion passed unanimously on a voice vote.

After discussion regarding the separate circumstances of Shoppes and Colonial Court, and compliance with current signage issues, Trustee Hollander moved for Second Reading and adoption of the amendment. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Hollander, Jamerson, Smith (5)

NAYS: None (0)

Visitors wishing to address the Board

Randy Yaffe, Meadowlake, asked about the fire station project on the Federal Life property. Discussion covered a possible project plan (land acquisition through current building demolition), and resident communication.

Laura Cook, 2750 Forest Glen Trail and ZBA petitioner was under the impression the requested variance would be discussed at this Board meeting. She plans to attend the June 4 meeting to explain the challenges of the property.

Trustee Jamerson reported that social media has been full of reports that people saying they are from ComEd are going door-to-door trying to get people to change their energy provider. ComEd will never come to your door to ask you to do anything with your bill. The Village requires a solicitor permit. Trustee Jamerson asked for something to be added to the newsletter alerting our residents.

Adjournment

There being no further business or discussion, Trustee Clayton moved to adjourn the meeting. Trustee Jamerson seconded the motion. The motion passed unanimously on a voice vote.

The meeting was adjourned at 8:54 pm.

The next regular meeting of the Board of Trustees will take place on June 4, 2024 at 7:30 pm.

Respectfully submitted,

Transcribed by:
Jeri Cotton

Attachments:
Police Report

STATE OF ILLINOIS)
) SS
COUNT OF LAKE)

CERTIFICATION OF MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Village Clerk of the Village of Riverwoods, Lake County, Illinois (the "Village"), and as such Official I am the keeper of the records and files of the President and the Board of Trustees of the Village (the "Board").

I do further certify that the foregoing constitutes a full, true, and complete copy of the minutes of the meeting of the Board held on the 21st day of May, 2024.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Village this 5th day of June, 2024.



Danice Moore, Village Clerk