

Village of Riverwoods  
Board of Trustees Meeting  
June 4, 2024  
Approved

Present:

Kris Ford, Mayor  
Michael Clayton  
Liliya Dikin  
Andrew Eastmond  
Henry Hollander  
Rick Jamerson  
Jeff Smith

Also Present:

Bruce Dayno, Police Chief  
Bruce Huvad, Village Attorney  
Dani Moore, Village Clerk  
Stephen Witt, Director of Community Services  
Tony Vasquez, Finance Director  
Tom Krueger, Fire Chief

The meeting was called to order at 7:30 pm

Document Approval

Trustee Hollander moved to approve the minutes of the May 21 2024 Board of Trustees meeting. Trustee Jamerson seconded the motion. The motion passed unanimously on a voice vote.

Trustee Hollander moved to approve the release of the May 7, 2023 Executive Session minutes. Trustee Jamerson seconded the motion. The motion passed unanimously on a voice vote.

Finance Director's Report

Trustee Jamerson moved to approve the bills. Trustee Hollander seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Hollander, Jamerson, Smith (6)  
NAYS: None (0)

Director Vasquez is continuing to review the audit draft. May was open enrollment for the Village employees' health insurance program. The State (insurance provider) updated their pricing which was communicated to the employees. Director Vasquez has begun a project to review current coverage and pricing to ensure best pricing and coverage for our employees.

The Director noted that the current agreement with Comcast for service at the Village Hall and Police Station expires at the end of this year. Director Vasquez and Chief Dayno exploring fiber Internet connection.

Director Vasquez and the Mayor participated in a Mayor's round table hosted by Representative Brad Schneider. There are follow-up meetings planned with his staff.

#### Director of Community Services Report

##### Status of Road Projects

Saunders Road – Director Witt reported the Village Engineer did a walkthrough this morning and there is still a small punch list.

##### Status of Administrative Adjudication Activities

There have not been any hearings since the last Board of Trustees meeting.

##### Storm Water Management Committee Report

Director Witt provided a report from the Committee. Generally, the Committee will continue to look into the prioritization of projects, alternative solutions recognizing the limitations of cost and terrain, and phasing of projects. Village Staff will follow up these issues, and may also explore designing a new scope of services for continuing the project.

Director Witt noted that Lake County Department of Transportation (LCDOT) is holding a virtual public forum on improvements on Riverwoods Road and Duffy Lane between June 12 and July 12, 2024. Discussed were the status of pathways and notifications on when work is to begin.

#### Village Attorney's Report

##### Status of Proposed Purchase of the Federal Life Property

The Village received a purchase contract for the Federal Life property which will be discussed in closed session. Ideally, he would like to have both the Fed Life purchase contract and Intergovernmental Agreement with the Fire District documents ready for approval and execution at the next Board meeting.

#### Plan Commission Report

Plan Commission Chairperson Laurie Breitkopf reported the Plan Commission will meet on June 6, 2024 to discuss two applications for property consolidations under the Subdivision Ordinance and, time permitting, an initial draft of the PUD Ordinance.

#### Zoning Board of Appeals Report

ZBA Chairperson Sherry Graditor reported the ZBA will meet a week from Thursday.

### Police Report

Chief Dayno reported the police activity is attached to the end of the minutes. The Flock camera system was recently used in 2 events: locating a perpetual speeder on Oakhurst; and alerting officers to the presence of a stolen car moving through the Village.

### Fire Protection District Report

Chief Krueger is meeting with Representative Schneider to explore possible funding opportunities for the new fire station. He met with the Sustainability Committee on Monday and discussed some green energy projects, especially as it applies to the new fire station.

### Information Items from the President

1. Upcoming BOT Meeting Dates (July, August, September)

Mayor Ford asked the Trustees to email with any planned absences during that period.

### New Business

1. Discussion and Approval of a Sustainability Task Force Naming Co-Chairs

This resident-initiated effort has gained the interest of several trustees who have joined in the meetings. There was concern raised regarding the requirements of the Open Meetings Act (OMA). Mr. Huvard explained the OMA treats a meeting as the majority of a quorum which is 3 Trustees. There are potential liabilities for officials that violate the OMA. Discussion that followed focused on the requirements of the OMA, and the intention (and limitation) not to use Village Staff for the Task Force's work, and whether or not the Task Force should become a Committee of the Board.

Trustee Clayton moved to approve the Sustainability Task Force as a Board committee with no Staff support expectations. Trustee Smith seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Jamerson, Smith (5)

NAY: Hollander (1)

Trustee Clayton moved to name Laurie Breitkopf and Julie Varvaro as the Co-Chairs if the Committee. Trustee Smith seconded the motion. The motion passed unanimously on a voice vote.

2. Approval of Electrical Aggregation Agreement

Director Witt reported the Village's term in the Municipal Aggregation Program expires on August 31, 2024 and the Village needs to decide whether to extend the program, the term of the extension and which power supplier to use. Mike Mudge from River Rock Energy Services, Co. who act as the Village's consultant in this matter, procured two bids from suppliers with 1-, 2-, or 3-year extensions of the program. Discussion that followed addressed differences in provider rates compared to those of ComEd, term of contract, green energy options including solar, and resident choice including opting out.

Trustee Clayton moved to approve 2-year rate with Nordic Energy. Trustee Hollander seconded the motion.

Further discussion focused on communication to residents, and connection with the new Sustainability Committee,

The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Hollander, Jamerson, Smith (6)

NAYS: None (0)

### 3. Approval of the Appointment of Shelly Brown to the Zoning Board of Appeals

Trustee Jamerson Clayton moved to approve the appointment of Shelly Brown to the Zoning Board of Appeals. Trustee seconded the motion. The motion passed unanimously on a voice vote.

### 4. Approval of a Change Order for the Saunders Road Project in the amount of \$12,800

Director Witt explained during the excavation, it was discovered that the location of the existing water main and gas line were up to 20 feet off what was on the record. Additional water valves and fittings were required to relocate the existing lines.

Trustee Jamerson moved to approve the change order for the Saunders Road project in the amount of \$12,800. Trustee Dikin seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Hollander, Jamerson, Smith (6)

NAYS: None (0)

### Old Business

There was no Old Business.

### Visitors wishing to address the Board

David Shimberg noted he has a long term contract with a solar provider and receives a discount off the ComEd rates.

### Committee Reports

Communications – Trustee Dikin has setup a dedicated Economic Development page on the website for Village projects. She is also drafting a social media policy for the Village.

### Executive Session

Pursuant to Section 2(C)5 of the Open Meetings Act, Trustee Jamerson moved to go into Closed Session to discuss acquisition of the Federal Life property. Trustee Smith seconded the motion. The motion passed by the following vote:

AYES: Clayton, Dikin, Eastmond, Hollander, Jamerson, Smith (6)

NAYS: None (0)

The meeting was adjourned into Closed Session at 8:45 pm.

The Board went back into Open Session at 9:20

#### Adjournment

There being no further business to discuss, Trustee moved to adjourn the meeting. Trustee seconded the motion. The motion passed unanimously on a voice vote.

The meeting was adjourned at 9:25pm

The next regular meeting of the Board of Trustees will take place on June 18, 2024 at 7:30 pm.

Respectfully submitted,

Transcribed by:

Jeri Cotton

Attachments:

Police Report



## Riverwoods Police Incident Analysis Report Summary by Incident Type 6/4/2024

Activity Through May 29th of Each Year

Incident Type	2024 YTD	This Time 2023 YTD
46 (7503) (Mortorist Assist)	41	32
50 PD (7572) (Crash Property Damage)	33	29
50 PI (7571) (Crash Personal Injury)	9	11
50 Priv Prop (7573) (Crash Private Property)	-	3
911 Hang up (7911)	15	3
Ambulance (7021)	190	143
Animal Problem (7245)	28	17
AQA (7001)	64	72
Armed Robbery (0310)	-	-
Assault (0500)	-	-
Attempt Suicide (7221)	-	-
Battery - Simple (0460)	-	1
Battery (0400)	1	1
Burg - From Motor Veh (0760)	-	-
Burglar Alarm (7082)	106	121
Burglary - Residential (0625)	-	3
Burglary (0600)	-	1
Cell 911 (7912)	1	-
Child Seat Inspect (7042)	-	2
Construction Comp (7078)	-	1
Controlled Substance (2000)	-	-
Credit Card Fraud (1150)	-	1
Crim Damage to Prop (1310)	2	6
Crim Sexual Assault (1563)	-	-
Crim Trespass to Land (1330)	2	1
Crim Trespass to Veh (1360)	-	-
Death Investigation (7231)	-	1
Deceptive Practice (1110)	4	4
Domestic Battery (0486)	-	-
Domestic Trouble (7130)	6	12
DUI (2410)	13	19
Fingerprinting (7039)	6	7
Fire Alarm (0733)	17	19
Fire Call (7024)	28	19
Fireworks Complaints (3001)	1	1
Forgery (1120)	-	-
Found Animal (7246)	3	2
Found Prop. (7156)	4	3
Harassment by Telephone (2825)	1	1
Hold Up Alarm (7083)	9	11
Identity Theft (7198)	6	4
Lock out - Vehicle (7051)	11	5
Lost / Mislaid Prop (7144)	2	2
Missing Person (7178)	-	1
Noise Comp (7078)	6	8
Notification (7049)	6	8
Other Comp (7079)	23	32
Other Investigation (7199)	13	13

<b>Incident Type</b>	<b>2024 YTD</b>	<b>This Time 2023 YTD</b>
Other Trouble (7139)	1	1
Parking Complaint (7522)	3	3
Premise Exam (7041)	744	743
Public Service (7040)	27	25
Roadway Debris (7250)	21	12
Solicitor (7063)	-	10
Suicide (7211)	-	-
Suspicious Auto (7123)	21	27
Suspicious Person (7123)	12	15
Telephone Threat (2820)	-	-
Theft from Motor Veh (0710)	-	-
Theft of Motor Veh (0910)	-	1
Theft Over \$500 (0815)	2	2
Theft Under \$500 (0825)	2	2
Traffic Complaint (7521)	22	21
Turned In Weapon/Ammo (7160)	1	1
Village Ord. Violation (7500)	5	9
Well Being Check (7045)	30	19
<b>Total:</b>	<b>1510</b>	<b>1511</b>
Crime Prevention Notices	252	270
Case Reports	78	75
Traffic Stops	931	708
Number of Citations issued	359	281
Number of Persons Issued Citations	273	186

5 houses are currently on the Vacation Watch list and are checked regularly.

STATE OF ILLINOIS        )  
                                      ) SS.  
COUNTY OF LAKE         )

**CERTIFICATE OF MINUTES**

I, the undersigned, do hereby certify that I am the duly qualified and acting Village Clerk of the Village of Riverwoods, Lake County, Illinois (the "Village"), and as such Official I am the keeper of records and files of the President and the Board of Trustees of the Village (the "Board").

I do further certify that the foregoing constitutes a full, true, and complete copy of the minutes of the meeting of the Board held on the 4<sup>th</sup> day of June, 2024.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Village this 20<sup>th</sup> day of June, 2024.

  
\_\_\_\_\_  
Danice Moore, Village Clerk

